



#1 SEC FOR  
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PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: James D. Spurgeon  
Serial No.: 09/732,391  
Filed: December 7, 2000  
Title: "BELLOWS TYPE MECHANICAL SEAL"  
Docket No.: 32040US1

LETTER

Assistant Commissioner for Patents  
Box Missing Part  
Washington, D.C. 20231

Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application dated January 29, 2001, applicant encloses herewith the required Declaration and Power of Attorney. A check for \$65.00 is enclosed to cover the late filing fee surcharge for the enclosed declaration.

If there are any further fees resulting from this communication not covered by the enclosed check, or if no check was enclosed, please charge the same to Deposit Account No. 16-0820, Order No. 32040US1.

Respectfully submitted,  
PEARNE & GORDON LLP

By   
Michael W. Garvey, Reg. No. 35878

526 Superior Avenue East  
Suite 1200  
Cleveland, Ohio 44114-1484  
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March 28, 2001

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Assistant Commissioner for Patents, Washington, D.C. 20231 on the date indicated below.

Michael W. Garvey  
Name of Attorney for Applicant(s)  
03-28-2001  
Date  Signature of Attorney



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/732,391	12/07/2000	James D. Spurgeon	32040US1

CONFIRMATION NO. 9867

## FORMALITIES LETTER



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PEARNE & GORDON LLP  
526 SUPERIOR AVENUE EAST  
SUITE 1200  
CLEVELAND, OH 44114-1484

Date Mailed: 01/29/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

*A copy of this notice **MUST** be returned with the reply.*

*Seble Bekale*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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